

# 2025 Payroll Schedule Summer

Pay Run ID	Pay Period Begin Date	Pay Period End Date	Document Due Date to Payroll for  (1) Requests that DO NOT process through HR  (2) Requests that have completed through HR-Level 5 Approval	Summer Pay Panel Entries Due by 9 a.m.	HR Lock 1 p.m.	Pay Date
56M1	06/01/25	06/30/25	06/10/25	06/10/25	06/18/25	6/30/2025
57M1	07/01/25	07/31/25	07/17/25	07/17/25	07/25/25	7/31/2025
58M1	08/01/25	08/31/25	08/15/25	08/15/25	08/25/25	8/29/2025