

2025 Payroll Schedule

Biweekly

| Pay Run ID | Pay Period Begin Date | Pay Period End Date | Document Due Date to Payroll for (1) Requests that DO NOT process through HR (2) Requests that have completed through HR-Level 5 Approval | Timecard and Absence Approvals Due by 9 a.m. | HR Lock 9 a.m. | Pay Date |
|------------|-----------------------|---------------------|---|--|----------------|------------|
| 51B1 | 12/22/24 | 01/04/25 | 12/27/24 | 01/06/25 | 01/06/25 | 1/10/2025 |
| 51B2 | 01/05/25 | 01/18/25 | 01/10/25 | 01/17/25 | 01/17/25 | 1/24/2025 |
| 52B1 | 01/19/25 | 02/01/25 | 01/27/25 | 02/03/25 | 02/03/25 | 2/7/2025 |
| 52B2 | 02/02/25 | 02/15/25 | 02/10/25 | 02/17/25 | 02/17/25 | 2/21/2025 |
| 53B2 | 02/16/25 | 03/01/25 | 02/24/25 | 03/03/25 | 03/03/25 | 3/7/2025 |
| 53B2 | 03/02/25 | 03/15/25 | 03/10/25 | 03/17/25 | 03/17/25 | 3/21/2025 |
| 54B1 | 03/16/25 | 03/29/25 | 03/24/25 | 03/31/25 | 03/31/25 | 4/4/2025 |
| 54B2 | 03/30/25 | 04/12/25 | 04/07/25 | 04/14/25 | 04/14/25 | 4/18/2025 |
| 55B1 | 04/13/25 | 04/26/25 | 04/21/25 | 04/28/25 | 04/28/25 | 5/2/2025 |
| 55B2 | 04/27/25 | 05/10/25 | 05/05/25 | 05/12/25 | 05/12/25 | 5/16/2025 |
| 55B3 | 05/11/25 | 05/24/25 | 05/16/25 | 05/23/25 | 05/23/25 | 5/30/2025 |
| 56B1 | 05/25/25 | 06/07/25 | 06/02/25 | 06/09/25 | 06/09/25 | 6/13/2025 |
| 56B2 | 06/08/25 | 06/21/25 | 06/16/25 | 06/23/25 | 06/23/25 | 6/27/2025 |
| 57B1 | 06/22/25 | 07/05/25 | 06/30/25 | 07/07/25 | 07/07/25 | 7/11/2025 |
| 57B2 | 07/06/25 | 07/19/25 | 07/14/25 | 07/21/25 | 07/21/25 | 7/25/2025 |
| 58B1 | 07/20/25 | 08/02/25 | 07/28/25 | 08/04/25 | 08/04/25 | 8/8/2025 |
| 58B2 | 08/03/25 | 08/16/25 | 08/11/25 | 08/18/25 | 08/18/25 | 8/22/2025 |
| 59B1 | 08/17/25 | 08/30/25 | 08/22/25 | 08/29/25 | 08/29/25 | 9/5/2025 |
| 59B2 | 08/31/25 | 09/13/25 | 09/08/25 | 09/15/25 | 09/15/25 | 9/19/2025 |
| 50B1 | 09/14/25 | 09/27/25 | 09/22/25 | 09/29/25 | 09/29/25 | 10/3/2025 |
| 50B2 | 09/28/25 | 10/11/25 | 10/06/25 | 10/13/25 | 10/13/25 | 10/17/2025 |
| 50B3 | 10/12/25 | 10/25/25 | 10/20/25 | 10/27/25 | 10/27/25 | 10/31/2025 |
| 5NB1 | 10/26/25 | 11/08/25 | 10/31/25 | 11/07/25 | 11/07/25 | 11/14/2025 |
| 5NB2 | 11/09/25 | 11/22/25 | 11/14/25 | 11/21/25 | 11/21/25 | 11/28/2025 |
| 5DB1 | 11/23/25 | 12/06/25 | 12/01/25 | 12/08/25 | 12/08/25 | 12/12/2025 |
| 5DB2 | 12/07/25 | 12/20/25 | 12/12/25 | 12/19/25 | 12/19/25 | 12/26/2025 |
| 61B1 | 12/21/25 | 01/03/26 | 12/29/25 | 01/05/26 | 01/05/26 | 1/9/2026 |