

PART-TIME INSTRUCTOR PAYROLL

Pay Run ID	Pay Period Begin Date	Pay Period End Date	Document Due Date to Payroll for (1) Requests that DO NOT process through HR; (2) Requests that have completed through HR-Level 5 Approval	PPGRA Entries Due by 5:15 p.m.	HR Lock 1 p.m.	Pay Date
41M1	01/01/24	01/31/24	01/19/24	01/17/24	01/25/24	01/31/24
42M1	02/01/24	02/29/24	02/16/24	02/14/24	02/22/24	02/29/24
43M1	03/01/24	03/31/24	03/15/24	03/14/24	03/22/24	03/29/24
44M1	04/01/24	04/30/24	04/18/24	04/16/24	04/24/24	04/30/24
45M1	05/01/24	05/31/24	05/16/24	05/14/24	05/22/24	05/31/24
48M1	08/01/24	08/31/24	08/16/24	08/14/24	08/23/24	08/30/24
49M1	09/01/24	09/30/24	09/18/24	09/16/24	09/24/24	09/30/24
4OM1	10/01/24	10/31/24	10/18/24	10/16/24	10/24/24	10/31/24
4NM1	11/01/24	11/30/24	11/14/24	11/12/24	11/20/24	11/29/24
4DM1	12/01/24	12/31/24	12/12/24	12/10/24	12/18/24	12/31/24