

BI-WEEKLY PAYROLL

Pay Run ID	Pay Period Begin Date	Pay Period End Date	Document Due Date to Payroll for (1) Requests that DO NOT process through HR (2) Requests that have completed through HR-Level 5 Approval	Timecard and Absence Approvals Due by 9 a.m.	HR Lock 9 a.m.	Pay Date
41B1	12/24/23	01/06/24	01/03/24	01/08/24	01/08/24	01/12/24
41B2	01/07/24	01/20/24	01/17/24	01/22/24	01/22/24	01/26/24
42B1	01/21/24	02/03/24	01/31/24	02/05/24	02/05/24	02/09/24
42B2	02/04/24	02/17/24	02/14/24	02/19/24	02/19/24	02/23/24
43B1	02/18/24	03/02/24	02/28/24	03/04/24	03/04/24	03/08/24
43B2	03/03/24	03/16/24	03/13/24	03/18/24	03/18/24	03/22/24
44B1	03/17/24	03/30/24	03/27/24	04/01/24	04/01/24	04/05/24
44B2	03/31/24	04/13/24	04/10/24	04/15/24	04/15/24	04/19/24
45B1	04/14/24	04/27/24	04/24/24	04/29/24	04/29/24	05/03/24
45B2	04/28/24	05/11/24	05/08/24	05/13/24	05/13/24	05/17/24
45B3	05/12/24	05/25/24	05/17/24	05/24/24	05/24/24	05/31/24
46B1	05/26/24	06/08/24	06/05/24	06/10/24	06/10/24	06/14/24
46B2	06/09/24	06/22/24	06/19/24	06/24/24	06/24/24	06/28/24
47B1	06/23/24	07/06/24	07/03/24	07/08/24	07/08/24	07/12/24
47B2	07/07/24	07/20/24	07/17/24	07/22/24	07/22/24	07/26/24
48B1	07/21/24	08/03/24	07/31/24	08/05/24	08/05/24	08/09/24
48B2	08/04/24	08/17/24	08/14/24	08/19/24	08/19/24	08/23/24
49B1	08/18/24	08/31/24	08/23/24	08/30/24	08/30/24	09/06/24
49B2	09/01/24	09/14/24	09/11/24	09/16/24	09/16/24	09/20/24
40B1	09/15/24	09/28/24	09/25/24	09/30/24	09/30/24	10/04/24
40B2	09/29/24	10/12/24	10/09/24	10/14/24	10/14/24	10/18/24
4NB1	10/13/24	10/26/24	10/23/24	10/28/24	10/28/24	11/01/24
4NB2	10/27/24	11/09/24	11/06/24	11/11/24	11/11/24	11/15/24
4NB3	11/10/24	11/23/24	11/15/24	11/22/24	11/22/24	11/29/24
4DB1	11/24/24	12/07/24	12/04/24	12/09/24	12/09/24	12/13/24
4DB2	12/08/24	12/21/24	12/13/24	12/20/24	12/20/24	12/27/24
51B1	12/22/24	01/04/25	12/27/24	01/06/25	01/06/25	01/10/25