

## PART-TIME INSTRUCTOR PAYROLL

Pay Run ID	Pay Period Begin Date	Pay Period End Date	Document Due Date to Payroll for  (1) Requests that DO NOT process through HR;  (2) Requests that have completed through HR-Level 5 Approval	PPGRA Entries Due by 5:15 p.m.	HR Lock 1 p.m.	Pay Date
31M1	01/01/23	01/31/23	01/13/23	<b>01/18/23</b>	01/19/23	01/31/23
32M1	02/01/23	02/28/23	02/10/23	<b>02/15/23</b>	02/16/23	02/28/23
33M1	03/01/23	03/31/23	03/17/23	<b>03/24/23</b>	03/27/23	03/31/23
34M1	04/01/23	04/30/23	04/14/23	<b>04/21/23</b>	04/24/23	04/28/23
35M1	05/01/23	05/31/23	05/18/23	<b>05/23/23</b>	05/24/23	05/31/23
38M1	08/01/23	08/31/23	08/18/23	<b>08/24/23</b>	08/25/23	08/31/23
39M1	09/01/23	09/30/23	09/15/23	<b>09/22/23</b>	09/25/23	09/29/23
30M1	10/01/23	10/31/23	10/19/23	<b>10/24/23</b>	10/25/23	10/31/23
3NM1	11/01/23	11/30/23	11/15/23	<b>11/20/23</b>	11/21/23	11/30/23
3DM1	12/01/23	12/31/23	12/13/23	<b>12/18/23</b>	12/19/23	12/29/23