

10-MONTH FACULTY PAYROLL

| Pay Run ID | Pay Period Begin Date | Pay Period End Date | Document Due Date to Payroll for (1) Requests that DO NOT process through HR (2) Requests that have completed through HR-Level 5 Approval | Absence Approvals Due by 9 a.m. | HR Lock 1 p.m. | Pay Date |
|------------|-----------------------|---------------------|---|---------------------------------|----------------|----------|
| 31M1 | 01/01/23 | 01/31/23 | 01/13/23 | 01/18/23 | 01/19/23 | 01/31/23 |
| 32M1 | 02/01/23 | 02/28/23 | 02/10/23 | 02/15/23 | 02/16/23 | 02/28/23 |
| 33M1 | 03/01/23 | 03/31/23 | 03/17/23 | 03/24/23 | 03/27/23 | 03/31/23 |
| 34M1 | 04/01/23 | 04/30/23 | 04/14/23 | 04/21/23 | 04/24/23 | 04/28/23 |
| 35M1 | 05/01/23 | 05/31/23 | 05/18/23 | 05/23/23 | 05/24/23 | 05/31/23 |
| 38M1 | 08/01/23 | 08/31/23 | 08/18/23 | 08/24/23 | 08/25/23 | 08/31/23 |
| 39M1 | 09/01/23 | 09/30/23 | 09/15/23 | 09/22/23 | 09/25/23 | 09/29/23 |
| 30M1 | 10/01/23 | 10/31/23 | 10/19/23 | 10/24/23 | 10/25/23 | 10/31/23 |
| 3NM1 | 11/01/23 | 11/30/23 | 11/15/23 | 11/20/23 | 11/21/23 | 11/30/23 |
| 3DM1 | 12/01/23 | 12/31/23 | 12/13/23 | 12/18/23 | 12/19/23 | 12/29/23 |