

March 2020

(as of 2.13.20)

Finance & Admin	
	Accounting Services
	Commitment Accounting
	Payroll
	Facilities
	Disbursements
	Purchasing

February '20							April '20						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1				1	2	3	4
2	3	4	5	6	7	8	5	6	7	8	9	10	11
9	10	11	12	13	14	15	12	13	14	15	16	17	18
16	17	18	19	20	21	22	19	20	21	22	23	24	25
23	24	25	26	27	28	29	26	27	28	29	30		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 OneUSG Connect will be unavailable beginning Friday Feb 28 at 5pm until Monday Mar 2 at 7AM	2	3	4	5 Last Day for February Journals February PPAs due to Commitment Accounting	6 Unapproved Journals moved to March or deleted	7
8	9 BIW Manager Absence/ Time approval by 9 AM Change Position Funding must be approved & received by Commitment Accounting by 12pm for Bi-Weekly Pay Date	10 February Close	11 Reports available	12	13 Bi-Weekly Pay Date	14 OneUSG Connect will be unavailable beginning 5pm Friday 3/13 until 7AM Wednesday 3/18
15 OneUSG Connect will be unavailable beginning 5pm Friday 3/13 until 7AM Wednesday 3/18	16	17	18	19	20	21
22	23 BIW Manager Absence/ Time approval by 9 AM Change Position Funding must be approved & received by Commitment Accounting by 12pm for Bi-Weekly Pay Date	24 Monthly Paysheets Created	25 Change Position Funding must be approved & received by Commitment Accounting by 12pm for Monthly Pay Date	26	27 FY20 Deadline for RFPs over \$250,000 Bi-Weekly Pay Date	28 OneUSG Connect will be unavailable beginning 5pm Friday 3/27 until 7AM Tuesday
29 OneUSG Connect will be unavailable beginning 5pm Friday 3/27 until 7AM Tuesday 3/31	30	31	1	2	3	4
5	6	Notes				